



## OWLS PARADISE KNYSNA HEIGHTS COMMUNITY ASSOCIATION NEIGHBOURHOOD WATCH

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**OUR AREA; OUR SAFETY; OUR SHARED RESPONSIBILITY**

### **OWLS PHCA 2020 AGM – Tuesday 20<sup>th</sup> April, 2021 at 6pm.**

25 March, 2021

Please be advised that our 2020 AGM will be held at the Knysna Log Inn on the 20<sup>th</sup> April, 2021. Our 2019/20 financial year ended on 31 October 2020 and our constitution requires us to hold an AGM within 6 following months after the end of the financial year.

#### **9. MEETINGS OF MEMBERSHIP**

**9.1 Annual General Meetings:** All Annual General Meetings (AGMs) must be held within six months of the Association's financial year-end. At least twenty-one days' written notice must be given to all members by post or electronic means, stating the date, time, place and business of the AGM, which business must include:

- a. The Chairperson's report,
- b. The presentation of the Association's Annual Financial Statements,
- c. The election of Management Committee members,
- d. Other appropriate matters.

We apologise once again for the delayed AGM but 2020 has been an exceptional year that has called for us to deal things somewhat differently to the norm we knew. Given lockdown regulations over the last 6 months, we seriously considered holding our AGM virtually (Zoom), but we knew that would present unfair challenges for many of our members. We now find ourselves in level 1 lockdown which allows us to go back to an "in person" AGM.

The Knysna Log Inn have very kindly offered to host us once again as noted. We sincerely thank KLI for their ongoing support. In turn, it would be appropriate if members would support KLI where they can.

Under Level 1 conditions, we are able to host a maximum of 45 attendees at this venue, which is in line with previous attendance numbers. We would ask that if you plan to attend the AGM, you please e-mail us on [owls@owlsknysna.co.za](mailto:owls@owlsknysna.co.za). We will assess the numbers closer to the time and if we find a shortage of space we will attempt to find a solution.

For those who will not attend the AGM in person, if there are any points you would like to address to the meeting, please e-mail them ([owls@owlsknysna.co.za](mailto:owls@owlsknysna.co.za)) and we will read them out, then deal with them as we can. They will be minuted accordingly. We will compile a formal agenda and distribute that before the actual meeting.

If you are not planning to attend the AGM in person, please consider giving your proxy for voting, to any OWLS member or a current committee member, as you would prefer. This is very important so that we have a legal quorum and fair representation in any voting. Remember we must elect / re-elect committee members this year.

Proxy forms and nomination forms will be sent out shortly.

RAY FERGUSON (Chairman)